

**TOWN OF YARROW POINT
COUNCIL STUDY SESSION MEETING MINUTES
June 10, 2014
6:00 PM**

The following is a summary of the proceedings and is *not* a verbatim transcript. The meeting is recorded, and the audio files are public record.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 6:12 PM.

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Bruce Jones
Mary Elmore
Andy Valaas
Carl Scandella
Steve Bush

Staff: Anastasiya Warhol – Town Clerk-Treasurer
Stacia Schroeder – Town Engineer
John Joplin – Town Fiscal Coordinator
Wayne Stewart – Town Attorney

Guests: Andy Swayne, Municipal Liaison, Puget Sound Energy
Brad & Debbie Lynn Hunt – Yarrow Point Residents
Leonard Newstrum – Yarrow Point Resident
Michele Cho – Yarrow Point Resident

REGULAR BUSINESS:

SS 14-02 Utility Undergrounding and Pathway Extension

Town Engineer Stacia Schroeder explained that this marks the second session of ongoing study sessions regarding the Utility Undergrounding and Pathway Extension. The Agenda distributed outlines the following topics: Q & A with Andy Swayne of PSE, Existing Utility Franchise Agreements, Funding Sources, and Pathway Materials.

Ms. Schroder added that Puget Sound Energy has submitted a Schedule 74 – Project Design Agreement relating to the Undergrounding. Now that it has been approved and signed by our Town Attorney, Puget Sound Energy will provide the Town, within 10 business days, a good faith estimate of the cost to perform Design Work, as well as a proposed schedule for the completion of the design work within 90 business days of the

Town's Notice to Proceed. The Schedule 74 agreement also outlines the 60/40 costs share between PSE and the Town. The Town will be responsible for 40% and the cost share applies *only to the single and three-phase wiring conversion*; trenching, installation of rockeries, pathway extension, repaving and restriping costs are the sole responsibility of the Town. This estimate will be ready for the next Study Session (July 8).

Andy Swayne addressed the Council. He explained that the costs are associated with the distribution system being used to bring power to homes in Yarrow Point. The distribution system in Yarrow Point usually involves three-phase wiring. There are some sections in Yarrow that have single-phase wiring. The few parts of the system in Yarrow Point with single-phase wiring won't need an upgrade as these are sufficient for the power needs of the Town. Three-phase poles are more costly to underground. The Town currently has approximately 1,770 LF of three-phase wiring, and 365 LF of single-phase. The Engineer estimates that the Town's portion of the costs associated with undergrounding the wires will be approximately \$151,000. Connecting the lines from the distribution system directly to the private residence is the homeowner's expense. The Town Engineer estimates that the total project costs will be near \$983,350; the figure reflecting design, permitting, construction, and 20% contingency costs.

In discussing utility franchise agreements, Engineer Schroeder noted that the Town currently has three franchise agreements. A Power and Gas Utility Franchise Agreement exists with Puget Sound Energy; the power agreement is set to expire in 2015 while the Gas Agreement has already expired and has not been re-negotiated. Water/Sewer Franchise Agreement with the City of Bellevue has not expired. CenturyLink, the phone Utility provider does not require a franchise agreement. Waste Management, the Town's Garbage Service Provider operates under the UTC under a tariff document. The most important update with regard to utilities is that both CenturyLink and Comcast have committed to undergrounding at no cost to the Town under a Schedule 74 Agreement. However, Both CenturyLink and Comcast will charge a cost if the work is funded by a Local Improvement District (LID) under a PSE Schedule 73 Agreement. Town Attorney Stewart advised the Council against considering a Schedule 73 Agreement at this time.

Regarding funding, Ms. Schroeder explained that the Public Works Trust Fund Application has been submitted as of May 14, 2014. If the Legislature allocates the funds, the Town should expect to hear back from the Transportation Improvement Board in November, 2014. Fiscal Coordinator John Joplin explained that the Town is financially stable enough to undertake this expense. Through the use of bond Counsel, the Town can investigate a low-interest bond option. Councilmember Bush pointed out that the Town will need to bridge the funding until the exact funding source has been identified. Additionally, the Council requested that a projection of current expenses and bond repayment scenarios be prepared for Council for future Study Session.

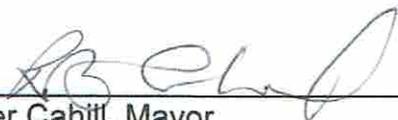
Regarding 92nd Avenue pathway material, the consensus of the Council was to involve the Park Board in choosing the type. Compacted Crushed Rock, Asphalt, Concrete, Pavers, and Resin are all options. The Park Board has already discussed some preferences when working on the Trails Master Plan. The Clerk agreed to invite the Park Board to participate in the next study session. Ms. Schroeder noted that Berger

Partnership, the firm hired to create the Trails Master Plan, would likely be the most knowledgeable on pathway materials and should be the guest at the next meeting. Councilmember Elmore emphasized that Park Board involvement is important.

ADJOURNMENT:

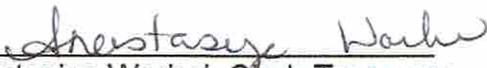
The meeting adjourned at 7:06 to begin the Council Meeting.

APPROVED:



Dicker Cahill, Mayor

ATTEST:



Anastasiya Warhol, Clerk-Treasurer