

**TOWN OF YARROW POINT  
COUNCIL MEETING MINUTES  
September 9, 2014  
7:19 PM**

The following is a summary of the proceedings and is *not* a verbatim transcript.

**CALL TO ORDER:**

Mayor Dicker Cahill called the meeting to order at 7:19 PM. Meeting delay was announced at 7:07 PM.

**PRESENT:**

**Mayor:** Dicker Cahill

**Councilmembers:** Mary Elmore  
Andy Valaas  
Carl Scandella  
Steve Bush  
Bruce Jones

**Staff:** Anastasiya Warhol – Town Clerk-Treasurer  
Stacia Schroeder – Town Engineer  
John Joplin – Fiscal Coordinator  
Mona Green – Town Planner  
Wayne Stewart – Town Attorney

**Guests:** John McGlenn – Park Board Chair  
Cheryl Pietromonaco – Town Resident  
Frank Shaver – Clyde Hill Resident

**APPEARANCES:**

Cheryl Pietromonaco of 3445 92<sup>nd</sup> Ave NE explained that her health has suffered as a result of the SR520 Construction. ECC has denied Ms. Pietromonaco's request for accommodations and Ms. Pietromonaco requested that the Town respond to her needs. Mayor Cahill thanked Ms. Pietromonaco for expressing her concerns.

**MINUTES:**

**MOTION:** Councilmember Valaas moved to approve the Study Session Meeting minutes of July 8, 2014 as presented. Councilmember Steve seconded the motion.

**VOTE:** 4 For, 0 Against, 1 Abstain. Motion carried.

**MOTION:** Councilmember Valaas moved to approve the Regular Meeting minutes of July 8, 2014 as presented. Councilmember Mary seconded the motion.

**VOTE:** 4 For, 0 Against, 1 Abstain. Motion carried.

### **CONSENT CALENDAR:**

Councilmember Valaas requested that Fiscal Coordinator John Joplin provide additional information of salary appropriations.

Councilmember Bush raised a question about the street maintenance salary item; John Joplin clarified.

**MOTION:** Councilmember Jones moved to approve the Consent Calendar as presented including the Payment of checks 3138 through 3212 for payments as described in the Payment Approval Report dated 09/05/14 as shown totaling \$ 115,146.91. Councilmember Scandella seconded the motion.

**VOTE:** 5 For, 0 Against, 0 Abstain. Motion Carried.

As part of the Consent Calendar, the Council approved the following:

- Town Planner Invoices; July & August
- Town Engineer Invoice; July & August
- Building Official Invoice; July & August

### **STAFF REPORTS:**

In Lieutenant Kyle Kolling's absence, the Mayor explained that the Town was experiencing a quiet month. Councilmember Andy Valaas asked about a recent accident involving a truck at the roundabout. The Town will wait to get more information from the Washington State Patrol. Councilmember Elmore commented that tickets and general traffic infractions have decreased compared to 2013.

Town Planner Mona Green updated the Council on the Shoreline Master Program. Currently, the Town is waiting to respond to the Department of Ecology with modifications to what DOE has proposed. In most cases, DOE's proposed changes seem to be to be more restrictive than the current codes. The Town Council will need to decide how to respond on matters of impervious area between a house and a shoreline, shoreline setbacks, etc.

Ms. Green also explained that the Planning Commission is working on the Town Comprehensive Plan. The current schedule shows a Public Hearing at the Planning Commission in November; the Comprehensive Plan will be routed to Council in January, 2015.

Stacia Schroder explained that she has been directed by the Mayor to communicate with a private property owner on 94<sup>th</sup> who is willing to contribute \$50,000 toward utility undergrounding. Councilmember Valaas requested that Administration inform the Council when making undergrounding decisions. Attorney Stewart explained that the Council has determined Utility Undergrounding to be their main priority and objective. The Town has no process or mechanism in place to allow private citizens to come alongside the Town and contribute financially to such projects. Attorney Stewart has agreed to begin looking at creating a process.

### **REGULAR BUSINESS:**

#### **AB 14-26 Preliminary 2015 Town Budget, for Discussion**

John Joplin, Fiscal Coordinator, presented the Preliminary Budget. The capital improvement projects slated for 2015 are the NE 42<sup>nd</sup> Street Project and the 92<sup>nd</sup> Ave NE Utility Underground and Pathway Extension. In general, the cash reserves of the Town have been building progressively as the Sales Tax, Utility Tax, and Real Estate Excise Tax revenues are up. As always, police and fire contracts are the Town's main expenses. The Town has limited discretionary revenue and will likely need to take out a loan to finance the scheduled capital improvement projects. The Council will re-visit the budget in October and hold two public hearings (November and December) before final approval. Mr. Joplin concluded by inviting the Council to submit any suggestions and considerations for the budget.

#### **AB 14-28 Town Entry Sign, Council Discussion (presented out of sequence)**

Park Board Chairman, John McGlenn, explained that the Park Board continues to discuss the Town Entry Sign. WSDOT and ECC have committed to allocating \$29,187.48 though no money has been received to date. The Mayor has recommended that the Park Board oversee the Town Entry Project. To date, the Park Board has solicited a Proposal from JGM Landscape Architects for concept and design work on the Town Entry. The proposal total is \$4,890.00. The Council agreed to discuss both the Park Board involvement in the project and JGM's proposal at the October Council Meeting.

#### **AB 14-27 SR520 Construction Update**

Mayor Cahill explained that Chris Deane from ECC was unable to join the meeting but has submitted the following completion dates to the Mayor:

- Roadway grading and paving activities - current through 3<sup>rd</sup> week of September
- Concrete curb and sidewalks grading and concrete - current through mid-October
- Trails and connections grading and paving - mid-September through late October
- Concrete grinding and finishing - current through early October
- Water proofing Lid- current through early October
- Landscape aggregate - mid-September through mid-October
- Lid features and lighting - current through mid-October

- Landscape plantings - early October through end of October

Councilmember Steve Bush summarized a recent meeting held on September 9<sup>th</sup> with ECC and both Yarrow Point and Clyde Hill residents. The key issues discussed were the final placement of the gate, the plan for finishing off sidewalk as it transitions from Kirkland into Yarrow Point, removal of certain signage, addition of dead-end signage, and landscape repair. Based on the discussion, ECC agreed to revisit the plan for finishing the sidewalk, solidify the placement of the dead-end sign, and continue discussion of signage removal and other remaining issues.

Councilmember Valaas noted that the catch basins were not being properly screened during the overlay project. Town Engineer agreed to look into the problem. Also, Mr. Valaas requested that CHPD brief the Council on the traffic accident which occurred at the Town roundabout.

Councilmember Elmore asked if WSDOT will host a Roundabout Education session. Mayor Cahill explained that this will be scheduled for the fall.

Councilmember Scandella asked when the kiss-and-ride elevator will be operational. Town Mayor agreed to find out.

**MAYOR AND COUNCIL REPORTS:**

There being no Council or Mayor reports, the Clerk summarized the main agenda items to be discussed at the next meeting:

- Utility Undergrounding RFQ; Finalist for Approval
- Utility Undergrounding Loan Process, for Authorization
- JGM Town Entry Proposal, for Authorization
- Town 2015 Preliminary Budget, Public Hearing

**ADJOURNMENT:**

**MOTION:** Councilmember Valaas moved to adjourn meeting at 9:03 pm. Councilmember Scandella seconded the motion.

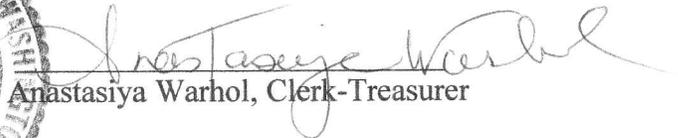
**VOTE:** 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

  
Dicker Cahill, Mayor



ATTEST:

  
Anastasiya Warhol, Clerk-Treasurer