

**TOWN OF YARROW POINT
COUNCIL MEETING MINUTES
November 18, 2014
7:19 PM**

The following is a summary of the proceedings and is *not* a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:17 PM. Meeting delay was announced at 7:04 PM.

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
Andy Valaas
Carl Scandella
Steve Bush
Bruce Jones

Staff: Anastasiya Warhol – Town Clerk-Treasurer
Stacia Schroeder – Town Engineer
John Joplin – Fiscal Coordinator
Mona Green – Town Planner
Wayne Stewart – Town Attorney
Jeremy Michel- Account Manager, PSE IntoLight

Guests: Cheryl Pietromonaco – Town Resident

APPEARANCES:

None.

MINUTES:

MOTION: Councilmember Valaas moved to approve the Study Session Meeting minutes of October 13, 2014 as *amended*. Councilmember Scandella seconded the motion.

VOTE: 4 For, 0 Against, 1 Abstain. Motion carried.

MOTION: Councilmember Valaas moved to approve the Regular Meeting minutes of October 13, 2014 as *amended*. Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against, 1 Abstain. Motion carried.

CONSENT CALENDAR:

MOTION: Councilmember Jones moved to approve the Consent Calendar as presented including the payment of checks 3248 through 3287 for payments as described in the Payment Approval Report dated 11/13/14 as shown totaling \$ 174,547.30. Councilmember Scandella seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

As part of the Consent Calendar, the Council approved the following:

- Third quarter Financial Statement Summary
- Voided checks 2924, 3128, 3166, 3176, 3197
- Town Engineer Invoice; October
- Town Planner Invoice; October
- Building Official Invoice; October

STAFF REPORTS:

Town Planner Mona Green updated the Council. The Planning Commission held a public hearing on the Comprehensive Plan (CP) and officially routed it to the Council. It is recommended that the Council discuss the Comprehensive Plan at the December meeting and possibly hold a public hearing on the CP in January 2015. The Comprehensive Plan Update is due June 2015.

Regarding the Shoreline Management Plan, Ms. Green noted that there is nothing new to report.

Councilman Steve Bush voiced concerns over the SR520 Project. Mayor Cahill agreed to discuss this at the conclusion of regular business.

REGULAR BUSINESS:

AB 14-35 Utility Undergrounding & Pathway Extension Project: PSE IntoLight Contract, for Authorization

Town Engineer Stacia Shroeder explained that the Town will be required to install 13 new street lights as part of the Utility Undergrounding and Pathway Conversion project. PSE has submitted a formal street lighting order; the installation charge of the listed lighting units is estimated to be \$111,304.27.

MOTION: Councilmember Valaas moved to authorize the Mayor to enter into contract with PSE IntoLight for lighting installation associated with the Utility Undergrounding and Pathway Extension Project. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

AB 14-36 2014 Budget Amendment, Ordinance No. 652, for Adoption

Fiscal Coordinator John Joplin addressed the Council. Budget amendments are common as it is difficult to anticipate every possible financial scenario within a fiscal year. The Town sport court was damaged in a recent wind storm; the expected repair costs will be about \$35,000, all but \$1,000 of which will be paid by the Town's insurance carrier. For this reason, the Council is asked to approve a \$40,000 increase in Fund 001 for purposes of ensuring sufficient funds. Additionally, the Town had three other unanticipated expenses: tree removal, town truck engine repair, and repair of an irrigation pump. Consequently, the Council is asked to approve a \$10,000 increase in Fund 101.

MOTION: Councilmember Valaas moved to adopt *Ordinance No. 652*, amending the 2014 budget and increasing the expenditures from the General Fund and Street Fund, as presented. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

AB 14-37 Preliminary Town Budget for 2015, Public Hearing, for Review

John Joplin explained that after reviewing the 3rd quarter financials of 2014, the proposed budget numbers are consistent with recent trends. The Council made the following suggestions:

- The Council suggested that "Community Trails" be added as part of "Culture & Recreation line item.
- Council wanted to ensure that there was money budgeted for Park Board projects. Attorney Stewart noted that \$13,000 has been set aside; however, money cannot be spent unless projects are approved by the Council first.
- Council requested that a Tuition Reimbursement be included as a line item in the budget following the formal approval of a tuition assistance policy.

Mayor Cahill Opened Public Hearing at 8:19PM

No Comment.

Mayor Cahill Closed Public Hearing at 8:20PM

The Council is scheduled to adopt the final budget for 2015 on December 9, 2014.

AB 14-38 Property Tax Levy, Public Hearing, *Ordinances 653 & 654*, for Adoption

Mr. Joplin explained that the levy increase is limited to 1% on existing property plus an amount related to new construction. This levy must be submitted to King County before 2014 assessed values are published by the King County Assessor.

Mayor Cahill Opened Public Hearing at 8:24PM

No Comment.

Mayor Cahill Closed Public Hearing at 8:25PM

MOTION: Councilmember Valaas moved adopt *Ordinance No 653*, authorizing a 1% increase in taxes to be levied upon property within Yarrow Point for year 2015, as presented. Councilmember Scandella seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

MOTION: Councilmember Valaas moved to adopt *Ordinance No 654*, fixing the amount of taxes to be levied upon property within the Yarrow Point for year 2015, as presented. Councilmember Bush seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

MAYOR AND COUNCIL REPORTS:

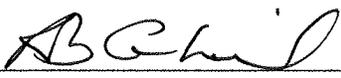
- Regarding the Town Entry, JGM Landscape Architects have submitted preliminary drawings to the Mayor and Park Board. Discussions are ongoing.
- Regarding the SR520 Construction, major safety concerns for pedestrians on NE Points Drive have been identified. The Mayor is scheduled to meet with WSDOT next week to discuss concerns.
 - Town Council expressed concern over signage problems, vehicle speed control, and general construction site cleanliness.
- The Mayors of the “Four Points” communities are working on creating a joint lid-maintenance agreement with WSDOT.
- Council discussed wanting to schedule the WSDOT Roundabout Education Session soon.
- Council requested that the Mayor investigate library options for the Town.

ADJOURNMENT:

MOTION: Councilmember Valaas moved to adjourn the meeting at 8:47 pm. Councilmember Elmore seconded the motion.

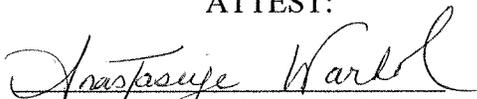
VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:



Dicker Cahill, Mayor

ATTEST:



Anastasiya Warhol, Clerk-Treasurer

