

**TOWN OF YARROW POINT
COUNCIL MEETING MINUTES**

July 8, 2014

7:30 PM

The following is a summary of the proceedings and is *not* a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:30 PM. Meeting delay was announced at 7 PM.

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
Andy Valaas
Carl Scandella
Steve Bush
Bruce Jones - Excused

Staff: Anastasiya Warhol – Town Clerk-Treasurer
Stacia Schroeder – Town Engineer
Wayne Stewart – Town Attorney
Kyle Kolling – Police Lieutenant, CHPD

Guests: John McGlenn – Park Board Chair

APPEARANCES:

MINUTES:

MOTION: Councilmember Valaas moved to approve the Study Session Meeting minutes of June 10, 2014 as presented. Councilmember Elmore seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

MOTION: Councilmember Valaas moved to approve the Regular Meeting minutes of June 10, 2014 as presented. Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

CONSENT CALENDAR:

MOTION: Councilmember Scandella moved to approve the Consent Calendar as presented including the Payment of checks 3100 through 3138 for payments as described in the Payment Approval Report dated 06/05/14 as shown totaling \$151,804.67, with checks 2496, 2593, 2601, 2613 void. Councilmember Valaas seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion Carried.

As part of the Consent Calendar, the Council approved the following:

- Town Planner Invoice
- Town Engineer Invoice
- Building Official Invoice

STAFF REPORTS:

Police Lieutenant Kyle Kolling reported a contractor's truck careening off the road and landing in a resident's yard. There were no major incidents during the 4th of July.

REGULAR BUSINESS:

AB 14-22 Council Election of Mayor Pro Tempore

Attorney Stewart explained that according to RCW 35.23.191, the Town Council is to elect from among its members a Mayor Pro Tempore at the first meeting each calendar year. Another State statute, RCW 35.27.160, states that the Mayor Pro Tempore must be chosen by the Council for a specified period of time not to exceed six months. Members of the Council will again elect a Mayor Pro Tem at the January 2015 Council meeting.

MOTION: Councilmember Valaas moved that Councilmember Scandella continues as Mayor Pro Tempore. Councilmember Elmore seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

AB 14-23 Expanded Use of Town Hall

Mayor Cahill began the discussion on the mobilization of Town Hall by proposing upgrading the council meeting workstation, copier and microphones.

Councilmember Bush remarked that the copier is a separate issue and shouldn't be contingent on the mobilization of Town Hall and the Town should buy a new one regardless.

Councilmember Elmore explained that she would like to hear more from the staff and how the expanded use of Town Hall could affect daily work during the following discussions.

Councilmember Scandella remarked that the expanded use of Town Hall would be beneficial to the community.

AB 14-24 SR 520 Update

Councilmembers discussed the upcoming SR 520 closures and how they will affect the Town. Part of 92nd Ave NE is scheduled to be closed next week. Yarrow Point residents will still be able to enter and leave the Town via SR 520. Residents will *not* be able to get to Clyde Hill or Hunts Point through 92nd Ave; they will need to use Bellevue Way. In addition, WSDOT is *planning to close Points Drive NE the following week (July 14). Points Drive residents will have gate access into Kirkland to come and go.* With regard to the gate on Points Drive Northeast, Lieutenant Kolling committed to discovering why the gate has been unlocked and finding a replacement lock.

Councilmember Valaas questioned whether construction debris and unsightly junk will be cleaned up prior to project completion.

Councilmember Bush questioned if there was an established completion date of the construction. He remarked that we need to make sure that we give residents hope during these final months of construction.

AB 14-25 Puget Sound Energy Design Cost Estimate

Town Engineer Stacia Schroeder explained that Puget Sound Energy has submitted a Design Cost Estimate to continue the process of Utility Undergrounding on 92nd Avenue this contract allows Puget Sound Energy to design the project. The cost of the design work is \$19,300 but the Town will be reimbursed 60% once the project is complete.

MOTION: Councilmember Valaas moved to authorize the Mayor to enter into contract with Puget Sound Energy for design work associated with the 92nd Ave NE Utility Undergrounding Conversion (4100-4700 blocks). Councilmember Scandella seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

MAYOR & COUNCIL REPORTS:

The Mayor reported on recent development projects in Yarrow Point. The WSDOT construction along with permitted Town construction projects has created a very busy summer.

Mayor Cahill also noted that an encroachment violation letter recently went out to residents. Approximately 40 letters went out and; overall, the residents were responsive.

The Council agreed to hold a Study Session in August if the Engineer has had ample time to collect information. There will be no regular Council meeting in August.

ADJOURNMENT:

MOTION: Councilmember Scandella moved to adjourn meeting at 8:50 pm. Councilmember Elmore seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

Anastasija Warhol
Anastasija Warhol, Clerk-Treasurer

ATTEST:

Dicker Cahill
Dicker Cahill, Mayor

APPROVED:

